

**Minutes of the Central NSW Joint Organisation meeting 27 November 2019 held at ACT House in Canberra.**

**Attendees, voting members in bold.**

<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr M Kellam</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr B West</b>	Cowra Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr J Webb</b>	Forbes Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr J Medcalf</b>	Lachlan Shire Council		

Mr D Sherley	Bathurst Regional Council	Cr D Somerville	Central Tablelands Water
Ms R Ryan	Blayney Shire Council	Mr G Rhodes	Central Tablelands Water
Mr B Byrnes	Cabonne Council	Mr D Waddell	Orange
Mr D Wymer	Cowra Shire Council	Mr P Evans	OLG
Mr G Tory	Lachlan Shire Council	Ms J Bennett	Central NSW JO
Mr S Loane	Forbes Shire Council	Ms Meredith Macpherson	Central NSW JO
Mr G Wallace	Oberon Council	Ms A Thomas	Central NSW JO
Mr K Boyd	Parkes Shire Council	Ms K Barker	Central NSW JO
Mr G Carroll	Weddin Shire Council	Ms V Page	Central NSW JO

1. **Opening meeting 1.55pm**
2. **Acknowledgement to Country by Chair**

**3. Apologies applications for a leave of absence by Joint Voting representatives**

Cr B Bourke, Cr K Sajowitz, Cr P Miller, Mr P Devery, Ms C Weston, Mr S Harma, Mr A Albury

<b>Resolved</b>	<b>Cr K Keith/Cr J Webb</b>
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That the apologies for the Central NSW Joint Organisation Board meeting 22 August 2019 listed above be accepted.
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**4. Minutes**

**4a Noting of the Minutes of the GMAC meeting 24 October 2019 held in Orange**

<b>Resolved</b>	<b>Cr R Kidd/Cr M Kellam</b>
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That the Central NSW Joint Organisation Board confirm the Minutes of the GMAC meeting 24 October 2019 held in Orange.
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**4b Confirmation of the Minutes of the Central NSW Joint Organisation meeting 22 August 2019 in Parkes**

<b>Resolved</b>	<b>Cr S Ferguson /Cr R Kidd</b>
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That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 22 August 2019 held in Parkes
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**5. Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
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That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.
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Signed by: Cr John Medcalf  
Chair Central NSW Joint Organisation



date: 12/03/2020.

**6. Reports to Statement of Regional Strategic Priority**

**Priority One: Inter-council Co-operation**

**a. Procurement Report**

<b>Resolved</b>	<b>Cr K Beatty/Cr B West</b>
That the Board note the Procurement Report and	
<ol style="list-style-type: none"><li>1. approve the 12-month extension of the road signs contract (S1 2018) with Artcraft, Barrier Signs and DeNeefe until 31 December 2020;</li><li>2. approve the 12-month extension of the bitumen emulsion contract (S2_2018) with Boral Asphalt until 31 March 2021;</li><li>3. approve the 12-month extension of the linemarking services contract (R2_2018) with Avante, Central West Linemarking, Complete Linemarking, Oz Linemarking and Red Squirrel;</li><li>4. approve a 6-month extension of the contract with Common Thread Consulting for the Procurement Support for Water Main Condition Assessment;</li><li>5. approve the Water Main Condition Assessment Pilot contract to include a management fee of 1.5% of the total value of the contract, which will be payable by the successful Contractor/s;</li><li>6. note that the structure of contract management fees to CNSWJO will remain as is until the Best Practice in Aggregated Procurement Program is completed, at which time a report will be provided to GMAC and the Board on the recommendations for aggregated procurement by the JO, including a report on options on fees and funding of aggregated procurement;</li><li>7. note the contract management fees being charged for current contracts; and</li><li>8. receive reports regarding management fees for any upcoming procurement processes for approval of the percentage contract management fee to be charged.</li></ol>	

**b. Energy Programming Report**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board note the Energy Programming Report and	
<ol style="list-style-type: none"><li>1. Vary the existing contract with Sourced Energy to raise the management fee from the large market retailer by 0.25% which will be payable to CNSWJO;</li><li>2. Note the cost savings of \$2.37m over 3 years achieved through the procurement process for the supply of electricity for large market sites;</li><li>3. Draft a media release to voice frustration with the delays of the LED roll outs; and</li><li>4. Investigate the opportunities of the recently announced renewable energy zone.</li></ol>	

**c. Internal Audit and Risk Management Report**

<b>Resolved</b>	<b>Cr B West/Cr S Ferguson</b>
That the Board note the new Internal Audit and Risk Management Guidelines advice from the Office of Local Government and	
<ol style="list-style-type: none"><li>1. provide a response that:<ol style="list-style-type: none"><li>a. Is supportive of a strategic approach to internal audit and risk management;</li><li>b. Suggests a less prescriptive approach, than that suggested in the guidelines;</li><li>c. Is not supportive of leveraging Section 377 of the Local Government Act where Councils delegate internal audit and risk management functions to the JO;</li><li>d. Notes the diversion of resource required for a Joint Organisation to fulfill these guidelines will be counterproductive and is at risk of contributing to JO network failure;</li><li>e. Request that JOs be exempt from the new Internal Audit and Risk Management Framework for NSW; and</li><li>f. Includes Member Councils concerns; and</li></ol></li><li>2. Members are encouraged to write their own responses.</li></ol>	

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Chair Central NSW Joint Organisation



date: 12/03/2020

**d. Administration Update**

<b>Resolved</b>	<b>Cr B West/ Cr K Keith</b>
That the Board note the timeline for the implementation of the JO.	

**Priority Two: Regional Prosperity**

**a. Central West and Orana Food and Fibre Strategy report**

<b>Resolved</b>	<b>Cr B West/Cr J Webb</b>
That the Board note the report on the Central West Food and Fibre Strategy and	
<ol style="list-style-type: none"><li>1. endorse the Strategy; and</li><li>2. note that advice on implementation is being progressed through the Regional Prosperity Subcommittee.</li></ol>	

**b. Regional Prosperity and Advocacy Plan**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the Board note the report on the Regional Prosperity Advocacy Plan;	
<ol style="list-style-type: none"><li>1. Adopt the Plan; and</li><li>2. Share the policy position with LGNSW.</li></ol>	


**c. Tourism Data Tool by WRI and support for a collaborative project with Arts Out West delivering arts and culture journeys**

<b>Resolved</b>	<b>Cr B West/Cr J Webb</b>
That the Board note the report on the Tourism Data Tool and support for a collaborative project with Arts Out West delivering arts and culture journeys and;	
<ol style="list-style-type: none"><li>1. encourage members to support providing data into the program including promoting the visiting friends and relatives (VFR) survey through the community and through Council staff; and</li><li>2. amend the Tourism Budget transferring the \$5000 for the second round of the Regional Passport Project to a collaborative project with Arts Out West for arts and culture journeys.</li></ol>	

**Priority Three: Regional Transport and Infrastructure**

**a. Regional Transport Advocacy Policy, Prioritisation and Freight Links Mapping.**

<b>Resolved</b>	<b>Cr K Keith/Cr B West</b>
That the Board	
<ol style="list-style-type: none"><li>1. Endorse the changes to the Department of Planning, Industry and Environment regional network map;</li><li>2. Note the "Central West and Orana Transport Issues &amp; Insights" report and that while it is complete, the transport planning process in region welcomes feedback through the JO;</li><li>3. Provide a submission to the consultation on the Lithgow to Katoomba Corridor for the upgrade of the Great Western Highway within existing policy;</li><li>4. Adopt the CNSWJO Transport Advocacy Plan noting the need to update the Matrix in line with advice below;</li><li>5. Endorse the 58 projects listed on the Matrix with the exception of priority 1;</li><li>6. Note priority 1 of the Matrix is under review to align it with the Transport Advocacy policy;</li><li>7. Note that a review of the Matrix is underway;</li><li>8. Write to the Minister seeking advice on the update of the Bells Line of Road Corridor;</li><li>9. Provide updated mapping to the Board; and</li><li>10. Provide a reviewed Advocacy Plan that identifies one or two priorities for the Board to focus its advocacy efforts.</li></ol>	

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Chair Central NSW Joint Organisation

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**Priority Four: Regional Water**

**a. Regional Water, Advocacy Plan**

**Resolved**

**Cr D Somerville/Cr K Beatty**

That the Board note the report on the Regional Water Advocacy Plan (the Plan) and

1. Adopt the Plan; and
2. Share the policy position with LGNSW.

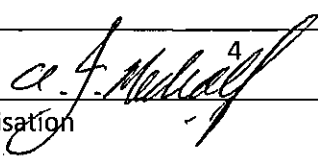
**a. Regional Water Report**

**Resolved**

**Cr B West/Cr M Liebich**

That the Board:

1. Note advice provided in the Confidential Briefing Note No. 3 regarding water security for urban water utilities in the current unprecedented drought;
2. Note that GMAC have agreed to form a strategic subcommittee including the sponsoring GMs, other interested GMs, the Portfolio Mayor and Chair to provide a higher level of strategic support for a regional response to emergency town water needs and long-term planning in the short term;
3. Agree arrangements be developed with the strategic subcommittee and in consultation with member Councils for emergency water management between towns across the region that (based on previous Board policy) address the following heads of consideration:
  - a) Arrangements for the sharing of water for emergency water needs between towns across the region so that the burden of providing infrastructure for critical urban water transfers is borne equitably by the region (for example through the development of instruments and agreements not structures);
  - b) Ownership and management by LG of any such infrastructure built to transfer emergency water between towns across the region for critical human needs;
  - c) On-going operational costs for emergency water infrastructure;
  - d) A multi-source approach to the supply of emergency water that enables options to be switched on or off as needed with these to be linked to State and local based triggers; and;
  - e) Receive a report to the February 2020 Board meeting.
4. Undertake advocacy seeking early engagement in the Wyangala Dam wall raising and Lake Rowlands to Carcoar Dam projects with a view to being able to influence outcomes;
5. Adopt the response to the Lachlan Regional Water Strategy provided under the hand of the Chair;
6. Note the report to the JO Executive Officer network on a potential cross JO project for the development of Regional Town Water Strategies;
7. Adopt the response to the State Water Strategy provided under the hand of the Chair;
8. Note that a copy of the CNSWJO's input to the Lachlan Regional Water Strategy has been provided to the Independent Panel assessing the social and economic conditions in the Murray Darling Basin;
9. Commend to members that they become members of the Murray Darling Association;
10. Endorse the response provided to LGNSW for the NSW Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into support for drought-affected communities in NSW noting that the CNSWJO response will be provided based on this;
11. Advocate strongly that Councils are responsible and experienced water utilities managers that seek to work collaboratively with all levels of Government on water security solutions; and
12. Commend to members that they include this messaging in their media releases and advocacy.
13. Thank Minister Pavey for visiting the region Tuesday 26 November 2019;
14. Seek to work through the Minister's office on developing a collaborative approach to water security in Central New South Wales within existing policy;
15. Noting that existing policy is for the sharing of water to be through instruments rather than structures seek funding from and engagement with the state on progressing such an approach; and

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16. Reaffirm the region's policy position of councils including county councils retaining control of their water utilities assets.

**7. Supplementary motion on water policy**

**Resolved**

**Cr K Keith/Cr R Kidd**

That the Board seek advice on the correlation between surface and bore water and meet with the Minister as required.

**8. Suspension of standing orders to receive a presentation from Canberra Airport at 3:30pm**

**Resolved**

**Cr K Beatty/Cr S Ferguson**

That the Board suspend standing orders.

**9. Resumption of the meeting at 4:20pm**

**Resolved**

**Cr B West/Cr S Ferguson**

That the Board resume the meeting.

**10. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

**Resolved**

**Cr K Beatty/Cr S Ferguson**

That the Board note the report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority.

**11. Compliance, policy review and dates for 2020**

**Resolved**

**Cr K Keith/Cr K Beatty**

That the Board note the Compliance report and;

1. Adopt the 2019 Annual Performance Statement and place it the website;
2. Note the Pecuniary Interest Returns under s450a of the Local Government Act 1993;
3. Adopt the Joint Organisation Policy and Procedure Manual; and
4. Determine the dates for GMAC and Board meetings for 2020 be:

Board	27 February	28 May	27 August	26 November
GMAC	30 January	7 May	23 July	22 October

**12. Adoption of Audited General Purpose Statements for period 11 May 2018 to 30 June 2019**

**Resolved**

**Cr B West/Cr R Kidd**

That the Board adopt the CNSWJO Joint Organisation General Purpose Financial Statements for the period 11 May 2018 to 30 June 2019.

**13. Financial Report**

**Resolved**

**Cr K Keith/Cr J Webb**

That the Board note the Financial and compliance report and accept the transfer of the reserves from Centroc in the following form:

CNSW Regional Tourism Group + Regional Marketing	138,366
CWUA Best Practice Program	31,569
CWUA - Asset Management Maturity Audit (NAMAF)	80,775
CWUA - Developer Services Plans	47,930
Energy Project + Energy Workshops matching contribution	66,842
Energy Workshops - Office of Environment & Energy Grant	1,770

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Growing Local Economies Grant Funding	73,400
Inter-Council Co-operation Reserve (IT Unified communications + Best Practice in Aggregated Procurement)	54,221
Roads Transport Technical Committee + BLEG	32,514
	<b>\$527,387</b>

**14. Other Reports**

**a. Prioritisation of \$150K Joint Organisation Capacity Building Fund**

**Resolved** **Cr K Beatty/Cr S Ferguson**

That the Board note the report regarding the prioritisation of the 150K Joint Organisation Capacity Building Fund and

1. approve the funding application for the following under the Joint Organisation Capacity Building Fund:
  - a. Best Practice in Aggregated Procurement budgeted at \$35K; and
  - b. Understanding and supporting the new role of our CBDs – a project of the Regional Prosperity Subcommittee budgeted at \$50K;
  - c. Regional Capacity Building in Energy Innovation budgeted at \$65K; and
2. Commend to members they give consideration to co-investment in the CBD project.

**b. Logo Report**

**Resolved** **Cr R Kidd/Cr B West**

That the Board note the logo report and adopt Option 2 and 3 combined.

Note: the amended logo to be circulated for review.

**c. Executive Officer Performance Review**

**Resolved** **Cr K Beatty/ Cr S Ferguson**

That the Board note the report regarding the performance management of the Executive Officer and

1. Delegate the entirety of the performance review function to a Performance Review Panel that is:
  - a. Developing a Performance Agreement in consultation with the Executive Officer
  - b. Undertaking a performance assessment of the Executive Officer in
  - c. December/January each year
  - d. Determining the following in relation to the Performance Agreement:
    - i. A final list of projects to be included in the Performance Agreement; and
    - ii. Any managerial or behavioural actions that they would like the Executive Officer to address during the review year.
  - e. Reviewing and determining salary and any bonus arrangements
  - f. Providing a report to the Board facilitated by the Chair of GMAC
2. Determine that the Performance Review Panel be the Chair, Deputy Chair a Mayor nominated by the Executive Officer to be facilitated by the Chair of GMAC.

**15. Confidential Reports**


**a. Regional Bridge Assessment Report**

**Resolved** **Cr K Beatty/Cr M Liebich**

That the Board note the confidential report on bridge assessments and

- I. endorse the Regional Bridge Assessment Report to be used to access further funding;
- II. receive a report on options for a collaborative approach within three months to the repair and replacement of identified bridges; and
- III. members give consideration to their participation in a collaborative approach and advise CNSWJO accordingly.

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Chair Central NSW Joint Organisation



date: 12/03/2020.

b. Regional Smart Approved Water Mark Subscription

**Resolved**

**Cr K Beatty/Cr S Ferguson**

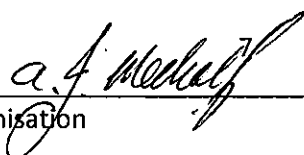
That the Board note the confidential report on the Regional Smart Approved Water Mark Subscription and approve the regional subscription for Smart Approved Water Mark and the JO sign the agreement and invoice member councils accordingly.

16. Next Meeting 27 February 2020 in Weddin.

17. Conclusion of the meeting - Meeting closed at 4.31pm

Page 7 is the last page of the Central NSW Joint Organisation meeting 27 November 2019

Signed by: Cr John Medcalf  
Chair Central NSW Joint Organisation



date: 12/07/2020

