



## CENTRAL NSW JOINT ORGANISATION GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

### Access Application

Please complete this form to apply for formal access to government information under the *Government Information (Public Access) Act 2009 (GIPA Act)*. If you need help in filling out this form, please contact the Executive Officer, Jenny Bennett on 0428 690 935.

<b>Your Details:</b>	
<b>Title:</b>	
<b>Surname:</b>	
<b>Other Names:</b>	
<b>Postal Address:</b>	
<b>Postcode:</b>	
<b>Telephone:</b>	
<b>Email:</b>	

The questions below are optional and the information will only be used for the purposes of providing better service. Where indicated, please circle Yes or No.

<b>Place of Birth:</b>	
<b>Main Language Spoken:</b>	
<b>Aboriginal or Torres Straight Islander:</b>	Yes                  No
<b>Do you have special needs for assistance with this application?</b>	
<b>I agree to receive correspondence at the above email address</b>	Yes                  No

### Proof of Identity

Only required when an applicant is requesting information on their own behalf.

When seeking access to personal information, an applicant must provide proof of identity in the form of a *certified* copy of any of the following documents:

<b>Australian Driver's Licence with photograph, signature, current address (copy attached)</b>	Yes                  No
<b>Current Australian Passport (copy attached)</b>	Yes                  No
<b>Other proof of signature &amp; current address details (copy attached):</b>	Yes                  No



## GOVERNMENT INFORMATION

Please describe the information you would like to access in enough detail to allow us to identify it.

*Note: If you do not give enough details about the information, the Commission may refuse to process your application.*


Are you seeking personal information?

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## FORM OF ACCESS

How do you wish to access the information?

<b>Inspect the document(s):</b>	Yes	No
<b>A copy of the document(s):</b>	Yes	No
<b>Access in another way:</b>	Yes	No
<b>Please specify:</b>		

## APPLICATION FEE

Please contact Jenny Bennett to make arrangements to pay the \$30 application fee.

## DISCLOSURE LOG

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the agency's "disclosure log". This is published on the agency's website.

<b>Do you object to this?</b>	Yes	No
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**DISCOUNT IN PROCESSING CHARGES**

You may be asked to pay a charge for processing the application (\$30/hour). Some applications may be entitled to a 50% reduction in their processing charges.

If you wish to apply for a discount, please indicate the reason:

<b>Financial hardship – please attach supporting documentation (pension or Centrelink card)</b>	
And/or	
<b>Special benefit to the public – please specify why:</b>	

Please lodge your completed form via email to [jenny.bennett@centraljo.nsw.gov.au](mailto:jenny.bennett@centraljo.nsw.gov.au) or mail to:

Central NSW Joint Organisation  
PO Box 333  
FORBES NSW 2871